

**Lane County - Service Option Sheet - FY 22-23 Adopted**

SOS 46: **Policy Administration**  
 Dept: County Administration  
 Contact: Stephen Adams (458) 239-2836

Service Category: General Government

<b>Mandate</b>	<b>None</b>	Related	SHALL
<b>Leverage</b>	<b>None</b>	Some	HIGH

**Executive Summary**

A new Policy Team Division was added in FY 21-22 to address the significant growth in high priority local policy initiatives, as well as state/federal funding over the past two years. The Policy Director brings strategic leadership to maximize value and impact in the organization and with community partners. Policy Administration will leverage the incredible opportunities from the portfolio of work being done in Intergovernmental Relations, American Resue Plan Act (ARPA) Management, Affordable Housing and Climate Action.

**Service Descriptions**

	Revenue	Expense Total	General Fund	FTE
<b>Adopted Budget Total</b>	\$239,864	\$236,085	(\$3,779)	1.00

This service includes the Policy Director. The Policy Director leads a complex interdisciplinary department with a portfolio consisting of American Rescue Plan Act fund management, Climate Action Plan management, Housing and Legislative Affairs. The Director serves as a strategist, advisor, sounding board and project manager to the County Administrator, elected County Commissioners, and other Department Directors on a wide range of highly complex and sensitive policies and strategies. The Policy Director strategizes, advises, and implements complex and sensitive policy directions and interacts with a wide range of elected and staff officials. The Director has considerable interaction with, and receives, broad policy and goal direction from the Board of County Commissioners, reports to the County Administrator, and is a member of the County's executive management team.

**State/Federal Mandate**

None

**Leverage Details**

The General Fund portion of this program leverages the following:

_____ \$0	back to the Discretionary General Fund
_____ \$0	into other non Discretionary County Funds
_____ \$0	directly to community members (child support payments)